



February 2010

Dear Student:

Thank you for your inquiry about the MDNA Austin D. Lucas Scholarship Fund. Tuition assistance for higher education from this annual competition is open only to children of employees of MDNA member companies. Selections are based on academic performance, community service, and extracurricular activities. Please consult the "**MDNA Austin D. Lucas Scholarship Fund Criteria and Restrictions Sheet**" for additional eligibility requirements.

To file an application, follow the steps below and have the appropriate individuals indicated send the requested information directly to the MDNA Austin D. Lucas Scholarship Fund. Information provided is confidential and will be evaluated by the Scholarship Fund Trustees. It is advisable to send your "Application Form and Profile Sheet" registered mail, return receipt requested, to ensure that it is received.

NOTE: RETURN ALL APPLICATION DOCUMENTS BY May 15, 2010 TO:

Machinery Dealers National Association
Austin D. Lucas Scholarship Fund
315 S. Patrick St.
Alexandria, VA 22314-3501

ALL REQUIREMENTS MUST BE COMPLETED FOR CONSIDERATION

1. **TEST REQUIREMENTS:** You must furnish the results of either the Scholastic Aptitude Test (SAT) or the American College Test (ACT). When registering for either test indicate that you want the results sent to the MDNA Austin D. Lucas Scholarship Fund, reporting code 3006. If you have taken either of these tests, use the Transcript Request Form (SAT) or the Additional Score Form (ACT) to have the results sent to the MDNA Austin D. Lucas Scholarship Fund. Your high school should have these forms.
2. **TRANSCRIPTS:** Request your high school, vocational school, college, or graduate school to send a **transcript** of your academic record. College students must include both college and high school transcripts.
Please include the transcript for the Spring 2010 semester. If your transcript is not available by the May 15 deadline, fax the transcript as soon as possible to the MDNA office.
3. Request your high school, vocational school, or college to send a **school profile** to the MDNA office.
4. Obtain at least **one recommendation** indicating your progress scholastically and socially from a faculty member-counselor, advisor, teacher or your most recently attended educational institution.
5. Complete the "**Application Form and Profile Sheet**" as directed (do not leave any blanks, answer all questions.)
6. Complete the "**Parent's Employment Verification Form**" and have your parent's employer sign and mail it separately to the Fund.
7. You and your parents or legal guardians must read and sign the "**Parent/Child Release Form**".

DEADLINE FOR RECEIPT OF ALL DOCUMENTS FOR AN APPLICATION TO BE CONSIDERED IS MAY 15, 2010

It is the responsibility of the applicant to provide all requested documents and to ensure they arrive at the MDNA Austin D. Lucas Scholarship Fund on or before May 15, 2010

If you believe in the future...Invest in the Present

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